



BC Mental Health and Substance Use Services Research Summer Studentship Guidelines

BC Mental Health and Substance Use Services (BCMHSUS) Research Summer Studentships are funded by the Provincial Health Services Authority.

BCMHSUS invites applications for Research Studentships in a health-related research area that has direct relevance to improving the health of individuals, across the lifespan, at risk for, or experiencing mental health and/or substance use issues.

Studentships may include co-op student placements, practicum placements, and other supervised summer student research projects. These individuals are gaining educational, work, and professional experience in a particular area of research.

1. Eligibility Criteria

- A current undergraduate student or medical student registered at a recognized university.
- Undergraduate students graduating in spring/summer are eligible to apply for the studentship as long as they are a registered student at application.
- The primary supervisor is a BCMHSUS Investigator or Affiliate Investigator whose area of research has direct relevance to improving the mental health and well-being of British Columbians.
- Is a Canadian citizen, permanent resident or foreign national. *Out of province and international applicants are welcome to apply but please note the proper work/student permit and a Social Insurance Number from Service Canada are required.*

Applicants are not eligible to hold a BCMHSUS Research Summer Studentship and other institute (e.g., BC Children's Research Institute) or university funding for the same type of training during the studentship funding period, with the exception of external awards requiring matched funds. A student who receives external funding requiring matched funds may use the studentship as the match.

2. Time Frame and Expectations

Salary support is provided and will be \$500/week for up to a 12-week period between May and August. Students will receive a stipend of up to a maximum of \$6000. The base amount and duration of the award can be supplemented by the supervising BCMHSUS investigator at his/her discretion. These awards will expect that recipients will be full-time (37.5 hour work week) in their role as summer students and they will not hold other jobs or positions that compete with their research time.

Investigators will arrange for space and provide supplies or resources the student requires to complete the project.



3. Submission of Applications

A completed application form and all requested supporting documents must be emailed as a single PDF and submitted by the deadline date. The application must be signed by the student and the supervisor.

A BCMHSUS Investigator or Affiliate Investigator may submit only one project attached to one applicant. Students may apply for only one project attached to one BCMHSUS Investigator or Affiliate Investigator.

A complete application will include:

- A completed and signed application form (**no smaller than 11 Font**). Handwritten forms will not be accepted.
- All questions must be answered within the space provided on the form.
- A copy of the applicant's (student) resume or CV to be included.

Please e-mail **completed** applications to BCMHSUS_Research@phsa.ca

Post Award:

- A [UBC Research Project Information Form \(RPIF\)](#) will be requested if the application is successful and if the student's supervisor/BCMHSUS Investigator/Affiliate Investigator is affiliated with UBC*. **RPIF forms require one week to be processed and must be submitted with two weeks of notice of award.**

**A new UBC PG account will be activated. It will be the primary supervisor and their respective UBC Department's responsibility to submit a student appointment to UBC Payroll to finalize the student appointment. For questions about completing a student appointment, please contact the supervisor's respective UBC Human Resources department.*

4. Mandatory Reporting

The BCMHSUS research leadership requires that a brief written report be submitted at the end of the summer project to evaluate the effectiveness of the studentship program. This may be prepared jointly by the recipient and the supervisor. An **acknowledgement** of the BCMHSUS funding support to be included in all project reporting.

5. Review of Application and Notification

Projects will be evaluated by BCMHSUS research leadership and researchers on the scientific merit of the research project, and the potential benefit the student will obtain from the experience.

APPLICATION DEADLINE: second Friday in March

Complete applications *must* be received by the deadline date. Incomplete applications or applications received after the noted deadline ***will not be considered***.

Decisions will be communicated by mid-April.

Please direct any questions you may have to: BCMHSUS_Research@phsa.ca